

HanMarie's

PERFORMING ARTS & EVENTS

FAMILY HANDBOOK - 2020-2021 SEASON

WELCOME

We welcome you to HanMarie's Performing Arts & Events LLC. and are so excited that you have decided to be a part of our studio family. Our venue is located in Fayetteville, North Carolina, off of Raeford Road behind Hawley's Bicycle World. At HanMarie's, we offer private lessons and group classes for students who want to grow their performance abilities. We also offer character birthday party services in our venue and abroad. We are excited to begin teaching and showing children and adults our love of music & theatre performance. We are looking forward to a season of growth and exploration with you!

OUR MISSION

HanMarie's Performing Arts & Events LLC. is a place for children and adults to blossom into performers of integrity. We believe that offering a positive and safe learning environment enhances our students' growth in more ways than one. We strive to be professional in all areas of our studio, providing your family with a second place to call home. We encourage our students to become leaders, support one another, and be stewards of their gifts and talents.

ACADEMIC YEAR POLICIES & PROCEDURES

Registration Fee: \$30.00 Registration Fee (max \$100.00 per family) due at sign up.

Performance Fee: \$25.00 Performance Fee per student is due at time of registration and is non-refundable. This fee is to allow students to participate in performance and recitals throughout the academic year.

Tuition for Academic Year:

1 class per week - \$50.00 per month

2 classes per week - \$70.00 per month

Group Class Tuition Explanation: All monthly tuition payments will be processed automatically on the 1st of each month. Tuition amounts are based on the number of classes in the school year not the number of classes in the month. Tuition has already been prorated to include holidays. Tuition will be paid monthly.

Group Class Family Discount: A discount of 10% is applied to additional family members' tuition. The 10% payment will be applied to the lowest rated tuition.

Refunds: There are no refunds for missed group or private lessons.

Substitute Teachers: It may be necessary from time to time to bring in a substitute. However, we will ensure that all substitutes are also highly trained professionals.

Missed Classes and Make-ups: If your child is unable to make a class, please try to notify us in advance. We will have two makeup group classes per semester, if needed.

Weather Related Closings: Please check our social media pages for possible studio closings due to inclement weather or any other emergencies.

Mandatory Closing: In the event of a government mandated shut-down of businesses, including, but not limited to COVID-19, HMPAE reserves the right to transition from in-studio classes to an online platform. In doing so, the tuition/refund policy will remain unchanged and there will be no refunds or credits for classes paid in full and/or no adjustments made to tuition.

Private Voice & Acting: Lessons are paid monthly and an invoice will be sent to your email monthly. If an invoice is paid through PayPal, there will be a convenience fee of \$3.00. Tuition is due 15 days after your invoice has been sent (specific date will be on the invoice). There will be a \$15.00 fee for all returned checks. **Private voice lessons MUST be cancelled by emailing hanmariesperformingartsevents@gmail.com at least 24 hours in advance.** Failure to do so will result in the forfeiture of that lesson with no make-up allowed. It is your responsibility to reschedule cancelled lessons.

Private Lesson Family Discount: A discount of \$10.00 is applied to additional family members' monthly tuition.

Privacy Policy: Personal information collected by HMPAE, such as addresses, emergency contact and medical information, is for internal use only. It will not be shared with external organizations without your consent.

Photo Waiver: Photographs of registered students taken during classes and events are considered eligible for publication and public use, unless the student's family submits a written request to the contrary at the time of registration. All such student requests will be honored.

Medical Emergencies: Unless written notice is given to the studio, permission is granted to HanMarie's Performing Arts & Events LLC. and its operators to seek medical treatment for the participant in the event they are not able to reach a parent or guardian. Parent/Guardian must also submit written notice for any physical/mental problems, restrictions, or conditions.

Release of Liability: HanMarie's Performing Arts & Events LLC., employees and owners will be held harmless from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, injury or illness, including death, that may be sustained by the student and/or guardian, while in or upon the premises or any premises under the control and supervision of HMPAE, its owners and operators or in route to or from any of said premises. This STATEMENT INCLUDES COVID- 19; HMPAE IS ENFORCING THE MOST CURRENT CDC AND NC DEPARTMENT OF HEALTH GUIDELINES AND PROTOCOLS IN RESPONSE TO THE COVID-19 PANDEMIC FOR FACULTY, STUDENTS AND FAMILIES. In addition, I shall assume full responsibility for any and all medical expenses my child may incur as a result of any injury he/she may sustain.

HANMARIE'S GUIDLINES

At HMPAE, we believe that discipline, respect and self-confidence walk hand-in-hand with artistry and grace. Let's use these tools as our code of conduct and uphold our guidelines.

- Arrive on time.
- Always be ready/willing to work with a positive attitude – leave drama at the door.
- Be prepared! Come to class with all necessary materials (shoes, scripts, voice binders, water, and pencils).
- Give instructor your full attention.
- No cell phones during class time.
- Keep your hands to yourself.
- No food, gum, or drinks (other than water) inside the studios.
- Please pick up after yourself.
- Support your fellow performers. This includes not directing or correcting other students.
- Take and apply corrections from instructor willingly.

HMPAE DRESS CODE

Musical Theatre Styles – Anything that is age appropriate and makes you feel comfortable. No jeans, please. Modest is best! Black jazz shoes.

Musical Theatre Ensemble - Anything that is age appropriate and makes you feel comfortable. Modest is best! Closed toe shoes.

Hair – Out of the face. Can be worn up or down.

If you are bringing jazz shoes, please make sure they are labeled with the students' name. Always take proper care of your dancewear when entering/leaving the studio.

TUITION (2020-2021)

Mommy & Me – Per Session (8 weeks)	
Mommy & Me Music & Movement (ages 0-2)	\$120.00
Preschool – Per Session (12 weeks)	
Preschool Music & Movement (ages 3-4)	\$240.00
Musical Theatre – Full Academic Year	
Musical Theatre Styles (ages 5-10)	1 class per week - \$50.00 per month
Musical Theatre Styles (ages 11 and up)	
Musical Theatre Ensemble (ages 8 and up)	2 classes per week - \$70.00 per month
Private Voice/Acting – Full Academic Year	
30 Minute Vocal Lessons	\$24.50 per week (grouped into monthly payments)
30 Minute Acting Lessons	\$24.50 per week (grouped into monthly payments)
Special Performance Preparation	
45 Minute Session	\$50.00 per session
Special Performance Track Editing	
Price includes the full instrumental track and cut instrumental track sent as an MP3 file to your email. If you would like your MP3 on a CD that is an extra fee of \$10.00	\$40.00 per song

2020-2021 Studio Closures and Important Dates

August 5th – Private Fall/Spring Lessons Begin

September 1st – Group Classes & Sessions Begin

September 7th – Closed for Labor Day

October 20th – Last Day of Mommy & Me Music & Movement Session

November 17th – Last Day of Preschool Music & Movement Session

November 23rd-27th – Closed for Thanksgiving Break

December 19th – Virtual Winter Recital at 2pm

December 21st – January 3rd – Closed for Christmas & New Years

January 18th – Closed for Martin Luther King Jr. Day

April 5th-9th – Closed for Spring Break

May 1st – 2nd Potential Spring Recital & Performances (TBD)

May 31st – July 31st - Summer Sessions & Camps (TBD)